

Placerville Fire Protection District
Regular Commissioner's Meeting Minutes
February 08, 2025, 10:00 am City Hall
Executive Session held 1,16,2025
Executive Session held 1,24,2025

10:04 am: Commissioner William Longden called the meeting to order.
Commissioners present (Rick Barber, William Longden, Tom Andreason)
Staff Present: (Treasurer Nopens, Secretary Andreason - Chief Bourret arrived at 10:40)
Pledge of Allegiance - a Quorum was established.

Minutes: Commissioner Rick Barber moved to accept the Jan. minutes with minor corrections. Commissioner Longden seconded, and Commissioner Andreason voted yes. The motion passed unanimously.

- **Correspondence:** Secretary Andreason reported a letter from our Lawyer William Punkony with a small rate increase.
- Commissioner Barber will respond to the Insurance company Lexis request that PFPD provide a report on the house fire PFPD responded to at Bruce Arnold's house.

Chief's Report: (Water-Apparatus/Equipment-Personnel)

- During the Chief's absence, training will include organizing each engine and ensuring each truck meets state inventory requirements with a list of the necessary equipment.
- There are multiple interdepartmental training exercises by IDL that PFPD firefighters will be attending. This will be part of the plan to improve relationships with other departments, especially Centerville.
- Our FF2 refresher will be sometime this spring and all previously certified volunteers will be required to attend.
- Future training goals include medical, as well as Engine Boss and Sawyer.
- Outside of the tender pump, which Commissioner Longden is researching, there are no pressing engine maintenance issues.
- A new radio program will be discussed next month.
- In the Chief's absence, Firefighters Tyler Longdon and Jens Jensen will cover his duties.
- PFPD will continue efforts to obtain a secondary water supply along with a training plan based on improving our insurance rating. The Chief will seek Chief Bomhoff's advice on how to accomplish that.
- Tyler Longden reported our firefighter's moral is high and believe they can serve the public needs well.
 - Comm. Barber stated there is an old evac plan that was sent to Boise County, Chief Bourret was told by the county they did not have one from Placerville. Rick will investigate.

Treasurer's Report: Commissioner Longden made a motion to pay the bills as presented by Treasurer Nopens, seconded by Commissioner Barber. Commissioner Andreason voted yes. The motion passed unanimously to pay the following bills as presented:

Century Link- 86.00 – Telephone	Quick Books – 35 – Office (QB)
Idaho Power – 350 estimate	Wilderness Wireless – 85 – Internet
PiTS – Heather Nopens – 175	Mountain Mechanical – 50.00 Repairs
Tom Andreason – 209.93 WEB page	Heather Nopens -35.00 Software
Wilma – 100.00	

- Treasurer Nopens presented Transfer resolution 2025-3 transferring \$7,000 from the Reserve budget to the Vehicles/Apparatus budget to pay for the cost and installation of a new pump for the Tender. The resolution was signed by all 3 commissioners.
 - **Secretary's Report: Grants:** Secretary Andreason stated that there was no new information on grants
 - The Local Taxing District information was given to the County Clerk's office as follows.
- | Commissioner | Term start/end date | Next Election | Term End Date | |
|-------------------------------|---------------------|---------------|---------------|-------|
| • Sub Dist. 1 William Longden | 1/13/25-12/31/25 | 11/25 | 4 yr | 11/29 |
| • Sub Dist. 2 Tom Andreason | 1/13/25-12/31/25 | 11/25 | 2 yr | 11/27 |
| • Sub Dist. 1 Rick Barber | 1/13/25-12/31/27 | 11/27 | 4 yr | 11/31 |

On January 16,2025, the commissioners met Treasurer Nopens at the bank and added the three commissioners to the checking account, and checks approved at the January 11 meeting were signed.

Executive Session:1/16/2025 Commissioner Longden called the Executive Session to order at 11:00 am. The Commissioners and Treasurer Nopens went into Executive Session to handle several time sensitive issues.

- Commissioner Andreason moved to approve the Mutual Aid Agreement between PFPD and the State of Idaho Department of Lands, Commissioner Longden seconded, and Commissioner Barber voted yes. The motion passed unanimously, and the agreement was signed.
- Commissioner Andreason moved to renew the PFPD WEB page which has expired and to approve payment of the approximate \$210 bill. Commissioner Longden seconded, and Commissioner Barber voted yes. The motion passed unanimously.
- Commissioner Langden moved to have Treasurer Nopens prepare a Resolution transferring \$7,000 to the 2025 budget to pay for the new pump and installation on our fire truck tender. Commissioner Barber seconded, and Commissioner Andreason voted yes. The motion passed unanimously.
- Commissioner Barber moved to authorize a Debit Card for use by PFPD for small purchases not requiring a purchase order. Commissioner Andreason seconded, and Commissioner Longden voted yes. The motion passed unanimously. How and when the card will be used will be further discussed.
- Commissioner Barber moved to authorize a second PFPD checking account which we can transfer funds to be made available for the new Debit card or cards. Commissioner Andreason seconded, and Commissioner Barber voted yes. The motion passed unanimously.

Commissioner Longden closed the Executive Session at about 11:30.

Executive Session held 1,24,2025

Commissioners Longden and Andreason called Commissioner Barber at 10:05 am Friday January 24. Commissioner Longden opened an Executive Session for the purpose of authorizing payment of the current power bill. Commissioner Andreason moved to authorize Treasurer Nopens to pay the outstanding power bill in full. Commissioner Barber seconded and all three Commissioners voted yes. The motion carried unanimously. The Executive Session was closed at 10:07 am. Commissioner Andreason signed the check after Treasurer Nopens prepared it.

Old Business:

- Subscription Policy Plan – letters need to be sent to those wanting to be part of PFPD but are not being taxed
 - Need a way to send letters out
 - Need to decide cost of service for those not subscribed the old amount that was approved was \$3000-\$3500
 - Discussion ensued

New Business:

Action Items

- After Discussion,
- Taxing district form

Public Input: There was no public input.

Administration Calendar Pending Requirements: Next required submission.

Because Heather Nopens is resigning to focus on her job at the County Clerk's Office, Commissioner Andreason took a moment to state the PFPD Commissioners, staff and everyone associated with PFPD, wishes Heather a sincere and heartfelt thank you for her dedication and tireless efforts in helping lead PFPD through an extremely difficult year and a half. We wish her the very best and hope her job with the County is fulfilling and beneficial.

Into Executive Session at 11:11 AM to interview for Treasurer position.

The Commissioners selected Linda Jones to replace Heather Nopens as PFPD Treasurer after interviewing her in Executive Session.

Commissioner Longdon Adjourned the meeting at 11:33 p.m.