

Placerville Fire Protection District Minutes
March 9, 2024, 2:00 pm City Hall

Commissioner Couvillier the meeting to order at 2:00 pm.

Commissioners present: (Nick Couvillier, Clark Cassel)

Staff Present: (Chief Bourret, Treasurer Nopens,)

Pledge of Allegiance

Minutes: The Minutes for the February regular meeting were approved without amendment. Clark Motioned Nick seconded it.

Correspondence:

- None (There may be more next month when the Secretary is back)

Chief's Report: (Water-Apparatus/Equipment-Personnel)

- EBCAD may be disbanded. They are looking at reconstituting with more paid positions.
- EBCAD did let us know that their power bill was much greater than normal. Chief Bourret let EBCAD know that PFPD will be willing to reimburse them because we have a vehicle parked at their shed which is plugged into the power. William said that it is possible that the block in the truck may have a short in it. This truck has been unplugged and we will need to fix this truck in the coming months.
- EBCAD has lost their medical director so they are postponing training for EMR, O2 as a result Luke will not be able to do the EMT course because he can't afford all the cost involved with taking the course in Boise.
- Chief Bourret is still going to push for our guys to get O2 Medical training and do that training with the same equipment that EBCAD has. Once our guys are trained, this will allow the new Medical Director the ability to sign off on prescriptions for the oxygen. We will also need to get our tank looked at.
- We did have two medical calls this month. Life flight came on the last one. The landing zone is plowed, and we have good feedback for the landing zone.
- Interesting note: that sense Mary Adam's became the EBCAD director the ambulance has been beating the helicopter. It used to be the other way around. The Fire Dept is kept up to date on ETA's and there has been no difficulty. But Chief Bourret has looked at Placerville's Airport and yes, a helicopter can land but there is just no way that the Firemen are going to get the gurneys to go over the terrain that is there...
 - Commissioner Nick spoke up at this point and let Chief Bourret know of a grant that he has been looking at that may get the Fire Department a reconditioned Humvee which would help in situations like this. The Grant requires a business plan and possibly \$1,500.00 to submit the grant... Chief Bourret liked the idea but noted that he would like to stay away from diesel due to winter starting problems. Both Commissioner Couvillier and Chief Bourret agree that this idea has merit and needs future discussion. Included in that discussion is what equipment we have that needs to go and what we need to be effective Firemen.
- Camp Eden. There is some correspondence which Chief Bourret will forward on.

- Chief Bourret received some correspondence from Planning and zoning. Essentially Chief Bourret received a request for input with regards to fire requirements. Chief Bourret responded that our fire rating is NFPA1720 which requires us to have 1. Engine 2. Six Firemen 3. Response time of 15 minutes. So, the Fire department needs an apparatus to get through the roads. As such there are needs for the correct 1. radius of turns and 2. grading. ... Along with a recommendation of permanent fire Range with 1. Shovels 2. water sources 3. no fireworks and 4. no discharge of firearms.
- Trail Creek
 - Centerville would like to take on Trail Creek
 - Chief Bourret does not think that Centerville will be able to meet NFPA1720 so he let Planning and zoning (Director Alex) know that this may be an issue. And that NFPA1720 needs to be applied to Trail Creek.
- Medical training is coming up this month. Saturday the 16th of March
- Wildland Training next month
- Structure training with Matt Owen will be next.
- If we want water from the fire suppression pond. Chief Bourret had Trever Howard do the calculations on water flow. We should be able to fill up a fire truck in a matter of minutes. But Chief Bourret has figured out that the Fire Department will need to get permission from the County not the City of Placerville. Because this is a County Road. Chief Bourret will get Trever Howard to make a plan to present to the County.
- Chief Bourret would like a design and plan for dry hydrants. Ultimately it would be great to have dry hydrants in multiple places. Having one at the ambulance shed would be great.
- Chief Bourret says that Brassies sold the land to EBCAD so maybe we could get a Fire Shed built right next to the ambulance shed.
- Need to put on the agenda a study to get approval for a Fire building next to the landing zone and ambulance shed. Plan, feasibility study, budget, for water and building.

There was a motion to approve paying EBCAD when we get a bill for the electricity. Noting that it can be \$200 to \$300. This motion was approved.

Treasures Report:

- Not much two checks Air St Luke's \$380 for the Life flight and my check \$175. Otherwise, the standard bills: Phone, Idaho Power, QuickBooks.
- We have a few outstanding checks including one that was given to Dan months ago.

Statement Balance	\$45,414.27	
Checks - Cleared.	-\$655.00	
Bill Payment – Feb	-\$3068.85	
Deposit – Boise County	\$ 1265.94	
Bank Balance =.	\$42956.36	
Current Checks	-\$792.24	
Outstanding Checks	-\$617.24	
Grant	-\$14,694.31	Total Available = \$26,852.57

Budget We have received \$27,216.56 of our yearly Tax Budget which means we will receive about \$10,000.00 about June. Our Expenses sit at \$15,733.52

Chief Bourret asked about some line items on the budget What is “Contract Fire”? Treasure Nopens stated that the budget was proposed by Dan. In the end everyone assumes this is for the invoices that Dan was sending out for out-of-area responses.

Treasure Nopens will check the name on the Budget but she is trying to do her best to say within the budget proposed including the names.

Chief Bourret reminded us that the out-of-area response policy are still on the books.

- Treasure Nopens agreed that the out of area invoiced are still on the books. There has been talk about changing this but it has not happened as of yet.
- Commissioner Cassel also noted that we need to get SOPs for the Secretary and Treasure

Chief Bourret ran into Chris the Boise County assessor. Chief Bourret got the impression that we need to pursue new construction on the L2. Treasure Nopens will need to look into this.

Secretary Tom has about got the Grant figured out so that money will be free and clear. It is also possible that we will have some other Grant PPE available to us.

Commissioner Cassel asked about the missing checks.

We are continuing to table the missing checks so we do not have to change bank accounts. With a recommendation to revisit this once the investigation that the county is doing is complete.

Investigation:

- Equipment that the Fire Department had UniMog Sold to John Moroney
 - Date Sold Sep 2019
 - Chief Bourret will get the receipt
 - Investigator will want to know if the money was deposited into the bank.
 - To get the Bank Statements it will cost about \$50 a year
- Unanimously agreement to get the Bank statements for years 2019 and 2020 for we have 2021 to present.

Calendar: How is that going. Tom is adding things as we find them.

- This past month we found out about the insurance update. The email requesting info was being sent to Jessica Gasiorowski eventually the info was sent to Commissioner Sprague. She sent it to Treasure Nopens and from there we got the forms filled out and chief Bourret got vehicles updated.
- We do need to look at getting an email that is for the department for things like this to be sent to.

SAM # is cleared (GRANT)

Policy and Procedure Manual:

- Rick Donovan has been working on this and has sent by email to Commissioner Couvillier and Chief Bourret
- Working Group for the Procedure Manual 10:AM on the 23rd
- We will meet at Treasure Nopens Home
- Rick Donovan will send the proposed manual by email.

Remember that we need to report the meeting at our next commissioner meeting