

**Placerville Fire Protection District  
Commissioner Meeting Minutes  
February 10, 2024, 2:00 pm City Hall**

Commissioner Couvillier the meeting to order at 2:02 pm.

Commissioners present: (Rick Barber-Sandra Sprague-Nick Couvillier)

Staff Present: (Chief Bourret, Treasurer Nopens, Secretary Andreason)

Pledge of Allegiance

**Minutes:** The Minutes for the January regular meeting were approved unanimously without amendment.

**Correspondence:**

- **Sheriff Investigation.** Secretary Andreason read the following statement: Yesterday, Heather and I were requested to meet with the Boise County Detective assigned to an investigation into improprieties concerning Placerville Fire Protection District, as well as the Placerville Volunteer Fire Department Auxiliary, Inc. which occurred from at least the year 2020 forward.

It is our understanding that everyone involved in the Budgeting and Expenditure of Public Funds, as well as those receiving those funds during that period and before will be questioned. The investigation is being carried out by the Boise County Sheriff's Office and the Prosecuting Attorney, and a portion of the investigation is being referred to the State Attorney General.

We are authorized to tell you this because you will be notified soon by the Detective involved. We were told we did not have to answer questions if we did not want to, but if we did, not to lie. He said the worst thing we could do was to lie to him.

After looking at how the current leadership team is doing things, he left us with the impression that we are on the right track. He said transparency is the key.

Spending The Peoples Tax Money is a big responsibility, and doing it right is an ethical and legal imperative. It comes down to this: We need to do the right things for the right reasons. And we need to spend the people's money the right way, for the right reasons, and document everything correctly.

**Chief's Report:** (Water-Apparatus/Equipment-Personnel)

- Placerville City Council is exploring a dedicated water line which it would own, with dedicated hydrants with pressure. The city is considering an annual inspection of the pond.
- We have new 2 ½ gallon refillable water filled Fire Extinguishers (2 for each truck) which are designed for quick response to chimney and small vehicle, structure, or wildland fires. This enables the Fire Department to react quickly to situations and possibly prevent big destructive fires. The last training session was on the use of these new fire extinguishers.

- We have 1 person scheduled for the EBCAD EMT training. Chief Bourret explained the reason several other fire personnel dropped out was due to the requirements placed on individuals for mandatory time in the Ambulance each month. That requirement makes it prohibitive for firefighters from all the fire districts to seek that training. The County is looking at alternative training which would allow those certified to administer Oxygen.
- Chief Bourret requested consideration for the purchase of 3 pairs of wildland boots immediately. We will research the best way to handle this request. It would be best to purchase the boots soonest.

**Treasurer’s Report:**

Statement Balance	\$22,542.10
Deposits	+\$24,955.42
Payments Cleared	- \$2,083.25
Balance	\$45,414.27
Bills/Payments Pending	- \$ 3,637.37
Grant unaccounted for	-\$14,694.31
Available	\$27,082.59

- **Bills/Approve Expenditures:** Checks were approved unanimously and signed for Quick Books \$21, Idaho Power \$200.26, Century Link \$59.29, and Amazon \$855 and \$299. 75.

**Secretary Report:**

Balance/Status of existing Grants/Applications:

- **FEMA Grant Out of Compliance.** Secretary Andreason reported we continue to seek documents and information from FEMA regarding the OUT OF COMPLIANCE problem, as well as the missed renewal date for PFPD SAM (System of Award Management) Number.
- PFPD did receive a small box of Grant paperwork from Dan Gasiorowski that we are trying to assimilate.
- Secretary Andreason is putting together a Yearly Calendar of required action needed by Placerville Fire Protection District.

**Old Business:**

**New Business:** The commissioners noted that before next winter, PFPD should ask the City Council for permission to use City Hall for the Winter Monthly Meetings.

**Action Items:**

- The Commissioners requested staff add a Monthly Update Agenda Item to ensure the leadership team is aware of and complying with all pending filings and renewal requirements for PFPD.
- It was noted PFPD needs a better map showing the PFPD Sub Districts that each of the Commissioners represent.

**Public Input:**

**Request for future Agenda items:**

- We need to have the Yearly Budget prepared by July so that the Proposed Budget public notifications can be properly made (Idaho World Public Notice 1<sup>st</sup> and 2<sup>nd</sup> week in August).

**Executive Session:** Commissioner Couvillier called a 20-minute Special Session and resumed the regular Commissioners meeting.

**Adjournment:** Commissioner Couvillier adjourned the meeting at 3:31 p.m.