

Placerville Fire Protection District

Commissioner Meeting Minutes September 9, 2023

Commissioner Barber called the Regular Meeting to order at 1:07.

Commissioners Present: Barber, Sprague. (Commissioner Couvillier arrived at 1:15.)

Staff present: Chief Bourret, Treasurer Nopens, Secretary Andreason.

Minutes: The August Minutes of the Public Hearing for the Budget and the August Regular Commissioners Meeting were reviewed and approved unanimously without amendment.

Correspondence: Treasurer Nopens provided copies of the July and August bank statements to Dan Gasiorowski in response to a Records Request she received a few days prior.

Chief's report: Vehicles are almost 100% pending a few fixes. Equipment requirements are still being determined. Training has occurred weekly since the new Chief took over. The 4,000g. tender can deliver water.

Commissioner Barber raised a question of ownership on a vehicle and will check to ensure paperwork is proper between Placerville Fire and IDL.

Commissioner Barber explained the reasoning behind the completion of the ICF 214 form being part of the Grant application process.

Grants: Treasurer Nopens and Secretary Andreason expressed concern that by not having adequate access to the Grant accounting figures, we have NO idea how to allocate funds.

Dan Gasiorowski reported that the only open grant is a PPE Grant for \$13,140. Treasurer Nopens stated she needs the paperwork to ensure we spend the money appropriately. He said no you don't.

Dan reported Pending UEI Grants of Continuing Ed- \$12,000, Books- \$2,000, Leadership Training-\$2,000 and A&D Insurance-\$2,000 for a total of \$18,000.

Secretary Andreason gave examples of the Phone Grant and Travel Grant being grants that would help if we knew remaining balances. Dan Gasiorowski stated there were no such grants. This was news to everyone.

Other outstanding Balance/Status of existing Grants: We have received a new Grant for PPE but have no Grant instructions on how to spend it.

Balance/Status of Grant Applications. Unknown.

Old Business: Placerville Fire Protection District 501-C3: The Commissioners told Staff to go ahead setting up a new 501 C-3 if someone wanted as the Commissioners have nothing to do with it. The new 501-C3 will be used strictly for the purchase of equipment and material needs of

the Fire Department. This will give high end Donors to Placerville Fire a means of Tax deduction for large donations.

Balance/Expenditures/New Donations: Placerville Fire has \$12,140.21 available. Nick and Sandra need to be added to the checking account. There was a \$3.00 donation.

New Business: Chief Bourret requested consideration for adding an alternate heat source in case the existing source failed during the critical winter months. Propane heat was proposed. The commissioners requested a study comparing the costs, as well as showing where the Propane Tank would go.

Commissioner Barber Instructed that no vehicles be transferred out of Placerville Fire custody without Commission approval.

Action Items Bills

* 4 Bills were approved for payment.

Chief Bourret discussed altering a \$3,000 bill a resident received for a fire 3 years ago. Discussion was tabled for a later date.

* Verizon Phone Bill.: Tabled for now.

*Increase Broadband capability and share cost with city: Commissioner Barber will have discussions with Wilderness Wireless on increasing our capability without cost.

*Duplicate and missing checks: Treasurer Nopens reported the outstanding missing checks are a liability, but none have gone through. The Commissioners unanimously voted to have her determine the cost of issuing STOP PAYMENT on the missing checks and proceed with Commissioner Barber's approval.

* Determine Operating Procedures and Duties for the TREASURER and SECRETARY: Sandra said it was in the book and looked but couldn't find it. Tabled for now.

Public Input: Linda Sirani was concerned that their Cabin is outside the Fire Protection District. It was suggested she look at her Tax Statement for last year to answer that question. She will check and get back to us if she is not paying the tax.

Dan Gasiorowski informed the Commissioners and Staff that there are proper procedures to follow when disposing of public assets.

Request for future agenda items:

Executive Session: There was nothing to report on the special session.

Adjournment: Commissioner Barber adjourned the meeting at 2:45.