

**Placerville Fire Protection District
Commissioner Meeting Minutes November 11, 2023**

Commissioner Barber called the regular meeting to order at 2:00 pm.

Commissioners present: (Rick Barber-Sandra Sprague-Nick Couvillier)

Staff Present: (Chief Bourret, Treasurer Nopens, Secretary Andreason)

Pledge of Allegiance

Minutes: The Minutes for the October regular meeting were reviewed and approved without amendment.

Correspondence:

- We received a letter regarding the old 501 C 3 account. We will ignore the filing letter as we are keeping the new 501 C-3 account. We will provide details on the new account at the December Commissioners meeting.

Chief's Report:

- Chief Bourret reported we have switched to biweekly winter training which is going well. Friday training was for Ambulance assistance to know where everything is and how to assist paramedics.
- Chief Bourret expressed concern over the need for cold weather coats, hats, and gloves for the Fire Fighters. After discussion between commissioners, staff, and public input, Commissioner Couvillier made a motion seconded by Commissioner Barber and passed unanimously to authorize the expenditure of \$250 each for up to 10 fire fighters for cold weather coats, hats and gloves. Heather and Andrew will collaborate and select the gear. They will first show commissioner Barber prior to purchase.
- The Fire Department is represented by 7 of the 13 people signed up for the April EMT training. There are 2 drivers in training. Fire Fighters are eligible to be drivers.
- The Chief received OK from Ambulance 501 C-3 President Pam Garlock to maintain landing zone at Ambulance shed. Once set up and maintained, that will be a primary landing zone. This will lessen the need to block roadways during medical emergency landings. The new Treasurer for the Ambulance 501 C-3 is Jessica Bourret.
- Chief Bourret opened the possibility of having the Legislature designate Rural Fire Fighters as "Essential Workers". This would bring federal dollars to Rural Fire Departments in Idaho. Secretary Andreason will assist in this effort.

Treasurer's Report:

Statement Balance	\$28,799.21
Expenditure	\$ 2,033.70
Deposits	\$ 1,386.97
Grant unaccounted for	\$14,694.31
Available	\$10,789.75

- Letter of debt forgiveness to out of area resident signed and the issue closed.
- Duplicate Check outcome. Postponed.
- Nick and Sandra are on the checking account.
- Verizon bill was discussed with Rick making a motion to pay the remaining balance and closing account. Nick seconded and motion passed 2/3 with Sandra voting no.

- Grant paperwork was discussed, with Commissioners, staff, and the public voicing anger at Dan Gasiorowski not providing the department with Grant paperwork necessary to do our job. Rick will attempt to get information and paperwork.

Bills:

- 1 check was presented, approved for payment, and signed.

Grants:

Balance/Status of existing Grants:

Balance/Status of Grant Applications:

Old Business:

- Discuss options for Out of Area Fees and Bills for responding to fires. Schedule training session.
- Discuss \$14,000 PPE Grant expenditure reporting requirements. Com. Barber will try to get info. From Dan or FEMA.
- Discuss Life Flight coverage for Fire Fighters. Fire Fighters are all covered.
- Discuss Fire Fighter compensation for attending 40 hr. Wildland Fire Fighter course next spring. State laws prohibit payments. Andrew will develop incentives proposal to ease the financial burden of the fire fighters.
- Discuss Web site vs Facebook information site. Staff will continue to study best options and cost. Public input was positive for putting Agenda and Minutes on Placerville Fire site.

New Business:

- We will have a Training Workshop to study several items (Out of District response charges-Chief will poll Fire Chiefs, Policy and Procedure Manual, Duties for Treasurer and Secretary)
- It was announced that Clark Cassel was elected to the Fire Commissioner open seat and will be sworn in to replace Commissioner Barber in January 2024.

Action Items:

Public Input:

- It was suggested that we develop a letterhead to make letters and notices look more professional. Rick informed us we do have letterhead and Heather has a supply.
- Linda Sirani indicated several people are concerned about not knowing if they are in Placerville Fire Protection District. Staff will study how best to notify people.
- Rick Donovan said the question remains regarding if the new housing development is in the PFPD boundaries. The County people are looking into the question.

Request for future Agenda items: None

Executive Session was not needed.

Adjournment: Commissioner Barber adjourned meeting at 3:14.