

.Placerville Fire Protection District Meeting Minutes

**Public Hearing for Budget and Regular Monthly Commissioner's Meeting**

August 12, 2023, 12:30 pm

Commissioner Barber called the **Public Hearing for the Budget** to order 12:30

Commissioners Present: Barber, Sprague, Couvillier

Due to the notice in the paper stating a meeting start of 1:00 pm, the meeting was postponed until 1:00 pm.

Commissioners Present: Barber, Sprague, Couvillier.

Chief Bourret, Treasurer Nopens, and Secretary Andreason were present.

Commissioner Barber called the Public Hearing for the Budget to order 1:00

Commissioners Present: Barber, Sprague, Couvillier.

Chief Bourret, Treasurer Nopens, and Secretary Andreason were present.

**Amendments to the proposed Budget:** There were multiple Amendments to the Budget proposed by Chief Bourret, to reflect the expected Fire District needs more accurately for the coming year.

Commissioner Couvillier noted the changes, Commissioner Sprague made a motion to amend, Commissioner Couvillier seconded, and the Motion passed unanimously. **See attached Amended Budget.**

With no additional input being offered, Commissioner Barber closed the meeting at 1:11.

Commissioner Barber called the **Regular Monthly Meeting** to order 1:12

Commissioners Present: Barber, Sprague, Couvillier.

Chief Bourret, Treasurer Nopens, and Secretary Andreason were present.

**Minutes:** The Minutes of the July Monthly Commissioners Meeting were reviewed and accepted without amendment.

**Correspondence:**

**Chief's report:** Chief Bourret stated 3 immediate goals: Water, Personnel and Equipment Deficiencies. The Fire Department is making headway every day in all three areas, with firefighters training weekly in operating vehicles, and putting water on the ground from multiple trucks. The Chief indicated he hopes to report Placerville Fire will be back online very soon.

**Grants:** Treasurer Nopens and Secretary Andreason expressed continued concern that the leadership team not having access to, or overseeing the Grants, makes bookkeeping and budgeting impossible.

**Old Business:** There had been a question of a tax increase in the future. It was discovered that there is an automatic tax increase of 3 %. Increasing the tax beyond that requires a 50 % approval vote of taxpayers for a 2-year increase and a 66.6 % approval vote for a permanent increase. The Commissioners will consider these options for future discussion.

Trail Creek Subdivision: There was nothing new to report.

## **New Business**

### **Action Items**

\* Review/ Amend/Approve expenditures: Checks were approved for several expenditures unanimously.

\*Authorization for expenditures: Who and how much: there was unanimous approval to authorize Credit Card use for Chief Bourret, Treasurer Nopens, and Tim Horting (as well as 2 Incident Commanders during Fire emergencies) for \$500 per Month without prior approval. (Rick Donovan)?

\* Heather-Quick Books-\$30/month VS Quicken-\$7: There was unanimous approval to grant Treasurer Nopens 3-month access to Quick Books to determine if that operating system better serves Placerville Fire than Quicken.

\*Increase Wilderness Wireless Broadband capability and share cost with city: It was unanimously voted to table this question for 1 Mo and look at different increases to 5-25-50 band capability.

\*Authorize Heather to set up Remote Access after Broadband increase.: This item was unanimously voted down for now.

\*Duplicate and missing checks: Heather will review and see if this becomes a problem.

\*Mileage for necessities in Boise? Fingerprinting: it was unanimously decided to take each completed millage request form as they come. (Determining if we have money from the TRAVEL GRANT we received in the past may help in this question)

\*Radios, Pagers- Who has them, who will have them: Chief Bourret reported all radios are accounted for and dispersed to the proper people.

\*Reader Board- Who does it and when: Commissioner Barber oversees the Reader Board and will put whatever we want on it.

\*Set debit card limits on new cards: It was unanimously voted to authorize a limit of \$500 monthly without prior authorization for the 2 new cards

\*Verizon Phone Bill: It was unanimously approved to pay the charges, but not the penalty for now.

**Bills:** All Checks presented were approved unanimously and signed.

**Public Input:**

**Request for future agenda items:** Commissioner Barber recommended we determine operating procedures for the TREASURER and SECRETARY.

**Executive Session:** Commissioners met and discussed a letter received from a firefighter, Grants, and the Auxiliary account. No action was taken.

**Adjournment:** I failed to note the exact time of adjournment.